

Site Based Meeting Minutes

September 29, 2009

Members present: Mrs. Rowena Costa, Principal; Margaret Cahill and Marian Siegel, Teacher Representatives; Denise Moerler and Stacey Horowitz, Parent Representatives.

- Little Doctors will be holding a Blood Drive at Kramer Lane on October 16, 2009 from 4pm to 8pm. Little Doctors has asked to have approximately 10 fifth grade students to help at the drive. They will direct donors to their respected areas.*
- The Kramer Lane facility is used by many organizations after school hours. It is a concern that the classrooms be kept in order and rooms that have a child with peanut allergies be kept peanut free. Mrs. Costa welcomes comments regarding school usage and cleanliness of the rooms.*
- Mrs. Costa is working on implementing "Principal's Coffee Hour." The first agenda will be incorporating the Second Step Program/Character Education. The meeting will rotate between morning, noon and evenings, in the hope that all will be able to attend at some point throughout the year. Mrs. Costa welcomes topics for discussion.*
- It has been requested that the PTA continue presenting event information approximately 2 months in advance. This will allow the teachers to plan accordingly and avoid conflicts in their schedules.*
- The Board of Education will hold there meeting at Kramer Lane on Tuesday, November 24, 2009.*
- The next Site Base Meeting has been set for Wednesday, October 14, 2009.*

