

CAREER FOCUS/SELF-DIRECTED SKILLS (15%)

Activity				
Activity Type	Rubric Name	Activity Name	Description	Points
Work Ethic		Good attendance in school for four years (Grades 9-12)	Required	
Work Ethic		Pass all Summer Reading Assignments (Grades 9-12)	Required	
Work Ethic		Good overall disciplinary record (Grades 9-12)	Required	
Work Ethic	Writing Rubric	Statement of Personal Growth Goals	Organize and present a personal goal schedule for an upcoming period of time	1
Work Ethic	Presentation Rubric	Demonstrate understanding of time management skills	Organize and present a personal time management plan for an approved period of time.	1
College Admissions Process	Visitation Rubric	College Visitation	Verification Required	1
College Admissions Process	Writing Rubric	Completion of a High School Inventory / College Resume	Verification Required	1
College Admissions Process	Writing Rubric	Complete an application essay or personal statement	Verification Required	1
College Admissions Process	Writing Rubric	Complete the necessary F.A.S.F.A. forms	Verification Required	1
College Admissions Process	Writing Rubric	Completion of the Guidance Packet	Verification Required	1
College Admissions Process	Participation Rubric	Attend and complete an SAT/ACT preparation class	Attend either SAT Camp during the summer or Adult Ed SAT Class at night during the school year.	2
Career Focus	Writing Rubric	Research and present your findings on possible career path	Verification Required	2
Career Focus	Writing Rubric	Complete a professional resume with cover letter	Verification Required	1
Career Focus	Participation Rubric	Participate in an Interview/ Interview Project (Senior Seminar)	Verification Required	1
Career Focus	Mentoring Rubric	Serve as Teacher Assistant in Bethpage School District classroom	Participate in an Educational Internship	3
Career Focus	Internship Rubric	Shadowing Experience	Observe in a desired field for a required amount of time.	1

Career Focus	Certification Rubric	Vocational Certification (Plumbing/ Cosmetology)	Students enrolled in BOCES or Levittown and successfully complete program.	4
Career Focus	Internship Rubric	Assist in School Store	Intern with the School Store	1
Career Focus	Writing Rubric	Create pamphlets on careers for Guidance	Assist in writing a pamphlet on careers.	2
Career Focus	Attendance at Speaker Event Rubric	Attend guest career lecturers	Attend a lecture on someone highlighting a career.	1
Career Focus	Article Review Rubric	Read/Review Habits of Highly Effective Teenagers	Read and write a review of this influential Steven Covey book.	2
Career Focus	Internship Rubric	Part-time job.	Student has part-time job and provides verification.	1
Career Focus		Submit your own idea for a project	Submit your own idea for a project	