

MONTHLY BUSINESS MEETING
FEBRUARY 24, 2004

The monthly Business Meeting of the Bethpage Board of Education was held in the John F. Kennedy Middle School Auditorium on February 24, 2004. Mr. Kelly called the meeting to order at approximately 7:35 p.m., and led all in the Pledge of Allegiance.

Present: Messrs. Kelly, Dauman, Spears, Orfan, Tichy, and Mrs. Watson.

Absent: Mr. Frost.

Also Present: Mr. Hilburgh, Mr. Marchesiello, Ms. Lavelle, Ms. Granelli, and approximately 40 community citizens.

APPROVAL OF MINUTES:

The approval of the minutes of February 3, 2004 was tabled at this time.

TREASURER'S REPORT:

MOTION: by Mr. Tichy, seconded by Mr. Dauman, that the Board of Education accept the Treasurer's Report for the period ending December 30, 2003.

All aye. Motion carried (6-0).

BOARD COMMUNICATIONS:

None.

OPPORTUNITY FOR THE PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY:

None.

STUDENT PROGRAM AND PRINCIPAL'S REPORT:

Mr. Hilburgh welcomed residents to the Business Meeting and commented that work on the windows at JFK was proceeding while the meeting was taking place.

Mrs. Schwamb, Principal, introduced the Guidance Counselors, who explained the Peer Mediation Program. Five students participated in a mock mediation session. Mrs. Schwamb thanked the students and Guidance Counselors, and also thanked the Board for their continued support of peer initiatives. Principal Schwamb also discussed an anti-bullying workshop which aims to diffuse potential conflicts, and also a character education program.

The JFK Drama Club entertained the audience with a sneak preview of their upcoming production from "Grease." Mr. Hilburgh thanked the students, teachers, and Mrs. Schwamb for this evening's presentation.

The public comments portion of the meeting closed at 8:05 p.m.

SUPERINTENDENT'S RECOMMENDATIONS:

SET DATE TO ADOPT BUDGET

MOTION: by Mr. Dauman, seconded by Mrs. Watson, that the Board of Education set Tuesday, April 20, 2004 as the date on which it will consider the adoption of the 2004-2005 School Budget.

All aye. Motion carried (6-0).

SET DATE FOR BUDGET HEARING

MOTION: by Mrs. Watson, seconded by Mr. Spears, that the Board of Education set the date of the formal Budget Hearing for Tuesday, May 11, 2004 at 8:00 p.m. in the high school auditorium.

All aye. Motion carried (6-0).

SET DATE FOR ANNUAL MEETING, BUDGET VOTE, AND ELECTION

MOTION: by Mr. Spears, seconded by Mr. Tichy, that the Board of Education set the date of the Annual Meeting, Budget Vote, and Election for Tuesday, May 18, 2004, from 7:00 a.m. to 9:00 p.m.

All aye. Motion carried (6-0).

VOTER REGISTRATION

MOTION: by Mr. Dauman, seconded by Mrs. Watson, that the Board of Education set the dates for the Board of Registration to meet, for the purpose of registering voters, for:

Saturday, May 8, 2004	10:00 a.m. – 1:00 p.m.	Admin. Bldg. - Boardroom
Wednesday, May 12, 2004	1:00 p.m. – 8:00 p.m.	High School Lobby

All aye. Motion carried (6-0).

PUBLICATION OF NOTICE OF ANNUAL MEETING, BUDGET VOTE, AND ELECTION

MOTION: by Mr. Orfan, seconded by Mr. Dauman, that the Board of Education authorizes the District Clerk to publish the notice of the Annual Meeting, Budget Vote, and Election, and make the necessary arrangements for the conduct of the Annual Meeting, Budget Vote, and Election of Trustees.

All aye. Motion carried (6-0).

PERSONNEL

RESIGNATIONS

MOTION: by Mrs. Watson, seconded by Mr. Spears, that the Board of Education ratify the following irrevocable resignations, with effective dates as noted:

Patricia Bentivegna	Part-Time Teacher Aide	01/23/04
Christine Skrypek	Part-Time Clerk Typist	02/13/04

All aye. Motion carried (6-0).

RESCIND APPOINTMENTS

MOTION: by Mr. Dauman, seconded by Mr. Tichy, that the Board of Education rescind the following extracurricular appointments for BHS cafeteria duty during the 2003-2004 school year, which were originally approved at the Business Meeting of September 30, 2003:

Kristen Garvey	Christopher Roche
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All aye. Motion carried (6-0).

APPOINTMENTS

TEACHER AIDE, PART TIME, SUBSTITUTE

MOTION: by Mr. Spears, seconded by Mr. Dauman, that the Board of Education ratify the appointment of Patricia Bentivegna as Teacher Aide, Part Time, Substitute, effective January 26, 2004, at an hourly salary of \$8.78, based on with Step 1 of the 2002-2003 salary schedule, without benefits.

All aye. Motion carried (6-0).

CLERK, PART TIME, SUBSTITUTE

MOTION: by Mrs. Watson, seconded by Mr. Spears, that the Board of Education approve the appointment of Mary Cohan as Clerk, Part Time, Substitute, effective February 25, 2004, at an hourly salary of \$7.54 per hour, based on Step 1 of the 2002-2003 salary schedule, without benefits. This is an emergency conditional appointment and is conditioned upon and subject to: (1) Criminal clearance from the Commissioner of Education pursuant to the requirements of Project SAVE, and (2) Approval of application and fingerprinting by the Nassau County Civil Service Commission. This appointment shall immediately terminate upon receipt of notice of denial of clearance by either the Commissioner of Education or the Civil Service Commission, or shall continue with the conditional status removed, if and when full clearance is granted.

All aye. Motion carried (6-0).

PER DIEM SUBSTITUTE TEACHERS

MOTION: by Mr. Tichy, seconded by Mr. Dauman, that the Board of Education approve the following Per Diem Substitute Teachers, effective February 25, 2004. Salary is in accordance with the Substitute Teacher compensation policy. These appointments are conditional appointments and are conditioned upon and subject to criminal clearance from the Commissioner pursuant to the requirements of Project SAVE. If the District receives notice of denial of clearance by the Commissioner regarding one or more of the appointments, the appointment(s) shall immediately terminate.

Nicole Aliseo

Dawn-Marie Camastro

Sheryl Klein

All aye. Motion carried (6-0).

2003-2004 ADULT EDUCATION SPRING INSTRUCTORS:

MOTION: by Mrs. Watson, seconded by Mr. Tichy, that the Board of Education approve the following Continuing Education Instructors (pending sufficient enrollment) for the 2003-2004 Spring semester:

Ira Bergman	Tax Strategies, Long-Term Care
James Cudney	Computer – Beginner
Lisa Cutler	SAT – English
Surekha Daftary	Knitting
Rashmi Dansinghani ⁽¹⁾	Spanish
Margo Beyer Edie	Yoga
Dina Elardo	Notary Public
Ann Handy	Kardio Kickboxing
Jack Hessel	Boating
Jackie Jill-Rito	Italian
Nancy Kaufmann	Ballroom & Latin Dancing
Richard Kaufmann	Social Dancing – Beginners
Steve Mormino	Defensive Driving
Paul Rondone	SAT – Math
Karen Salinger	Dance Aerobics
Deanna Verbouwens	How to Write a Powerful Resume
Patrick White	Golf – Advanced & Beginner, Tennis
Michelle Yurman	Standard First Aid & Aqua Aerobics

⁽¹⁾ This appointment is a conditional appointment and is conditioned upon and subject to criminal clearance from the Commissioner pursuant to the requirements of Project SAVE. This appointment shall immediately terminate upon receipt of notice of denial of clearance by the Commissioner or shall continue with the conditional status removed, if and when full clearance is granted.

All aye. Motion carried (6-0).

TENURE RECOMMENDATIONS

MOTION: by Mr. Spears, seconded by Mr. Dauman, that the Board of Education approve the following recommendations for tenure, effective as noted:

Angelita Cintado	Charles Campagne School Principal	08/28/04
Chryseis Corson	Director of English Language Arts	06/30/04
John Franchi	Director of Physical Education, Health and Athletics	06/30/04
Jody Smith	Director of Social Studies and Libraries	06/30/04
Michael Spence	Bethpage High School Assistant Principal	06/30/04

All aye. Motion carried (6-0).

CHILD-REARING LEAVE OF ABSENCE

MOTION: by Mr. Spears, seconded by Mrs. Watson, that the Board of Education approve a Child-Rearing Leave of Absence for Michelle Maio, effective April 23, 2004 end of day, for the remainder of the 2003-2004 school year and the entire 2004-2005 school year.

All aye. Motion carried (6-0).

POLICY REVISIONS

MOTION: by Mrs. Watson, seconded by Mr. Tichy, that the Board of Education acknowledge that it has performed its first reading of the following revised policies, and approves the first reading of these revised policies.

1. Revised Policy No. 1410 By-Laws: Policy.
2. Revised Policy No. 8272 Acceptable Use Policy for all Users of the District Computer Network and Internet Services

The next reading of the above policies is scheduled for March 30, 2004.

All aye. Motion carried (6-0).

HEALTH SERVICES CONTRACT

MOTION: by Mr. Dauman, seconded by Mrs. Watson, that the Board of Education approve the Health Services contract with Jericho Public Schools for the 2003-2004 school year for ten students who attend Long Island Lutheran Middle High School and three students who attend Solomon Schechter School in Jericho, at a cost of \$665.46 per student for a total cost of \$8,650.98. The Board further authorizes the President to execute said agreement on its behalf.

All aye. Motion carried (6-0).

HEALTH SERVICES CONTRACT

MOTION: by Mr. Dauman, seconded by Mr. Tichy, that the Board of Education approve the Health Services contract with Syosset Central School District for 16 students who attend Our Lady of Mercy Academy in Syosset, at a cost of \$579.65 per student, for a total cost of \$9,274.40. The Board further authorizes the President to execute said agreement on its behalf.

All aye. Motion carried (6-0).

AWARD OF SCHOOL DISTRICT PUBLICATIONS BID

Bids for the 2003-2004 school year were received on November 19, 2003.

MOTION: by Mr. Dauman, seconded by Mrs. Watson, that the Board of Education award the bid for School District Publications to the lowest responsible bidders meeting specifications on a line-item basis, as follows:

Tobay Printing	\$ 9,272.00
J&J Litho	1,905.00
Richner Communications	<u>2,313.00</u>
Total Bid:	<u>\$13,490.00</u>

Note: A copy of the bid summary is available in the Business Office.

All aye. Motion carried (6-0).

DISTRICT HEALTH SERVICES FEE, 2003-2004 SCHOOL YEAR

MOTION: by Mr. Dauman, seconded by Mrs. Watson, that the Board of Education approve the district health services fee of \$529.39 per pupil, as calculated in accordance with New York State Law and Regulations, for the 2003-2004 school year for health services rendered to children attending private schools within the Bethpage School District. The following is an itemized list of proposed per pupil health services cost:

Registered Nurses - Salaries	\$333,537.29
Registered Nurses – Fringe Benefits	124,309.35
Physicians	17,510.00
Service Contracts	500.00
Medical Supplies & Other	5,088.00
Equipment	2,484.00
Pupil Personnel Administrative Services	105,025.65
Speech Services	146,786.73
Psychological Services & Social Work	973,621.31
Business Office Services	<u>3,714.56</u>
Total	<u>\$1,712,576.89 (A)</u>

Enrollment of Schools Receiving Health Services:

Bethpage Public Schools (01/09/04)	3,018
LaSalle Regional School, Bethpage Campus	<u>217</u>
Total Students	3,235

Health Cost Rate Per Pupil:

$$\frac{\$1,712,576.89}{3,235} \text{ (A)} = \$529.39$$

$$\text{(B)}$$

Health Services Rate for 2003-2004: \$529.39

DISTRICT TUITION RATE

MOTION: by Mrs. Watson, seconded by Mr. Dauman, that the Board of Education approve the following 2003-2004 school year tuition rates, based upon net costs per student, as calculated in accordance with New York State Law and Regulations, for non-resident children attending Bethpage Public Schools:

Regular Education Students

Half-Day Kindergarten Students	\$ 5,770.16
Full-Day K-6 Students	11,886.50
Full-Day 7-12 Students	12,174.51

Special Education Students

- a. Receiving services 60% or more of the school day:

Full-Day K-6 Students	\$39,273.52
Full-Day 7-12 Students	39,581.54
- b. Receiving Services 20% or more of the school day:

Half-Day Kindergarten Students	\$20,279.76
Full-Day K-6 Students	26,376.10
Full Day 7-12 Students	26,684.11

All aye. Motion carried (6-0).

OBSOLETE EQUIPMENT

MOTION: by Mr. Dauman, seconded by Mrs. Watson, that the Board of Education declare the following equipment obsolete and of no value to the District:

- Unimar Deluxe Ice Cream Freezer Serial # 742515
- Royal Cash Register Serial #45228699
- Royal Cash Register Serial #40441175

All aye. Motion carried (6-0).

CPSE AND CSE DOCUMENTS

CPSE: January 20, 2004	January 21, 2004	January 22, 2004
January 29, 2004		
February 4, 2004	February 5, 2004	February 25, 2004
.....		
CSE: December 8, 2003	December 16, 2003	
January 5, 2004	January 13, 2004	

MOTION: by Mr. Tichy, seconded by Mr. Dauman, that the recommendations of the CPSE/CSE for the above dates have been reviewed by the Board of Education, and arrangements will be made for the special educational programs and services and parent notification.

All aye. Motion carried (6-0).

COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION

MOTION: by Mrs. Watson, seconded by Mr. Tichy, that Eve Giacinto be appointed as a Parent Member to the Committee on Special Education and the Committee on Preschool Special Education for the 2003-2004 school year.

All aye. Motion carried (6-0).

ADDENDUM TO AGENDA – 02/13/04

PROBATIONARY – DIRECTOR OF PUPIL PERSONNEL SERVICES

MOTION: by Mr. Orfan, seconded by Mrs. Watson, that the Board of Education approve the full-time probationary appointment of Zoe Ann Deeds as Director of Pupil Personnel Services in the tenure area of Director of Pupil Personnel Services, effective July 1, 2004 through June 30, 2007, at a salary of \$119,000. Ms. Deeds is permanently certified as both a School Administrator and Supervisor and School District Administrator.

All aye. Motion carried (6-0).

EXTRACURRICULAR RESIGNATIONS

MOTION: by Mr. Dauman, seconded by Mr. Tichy, that the Board of Education approve the following irrevocable resignations, effective February 25, 2004:

Kristen Garvey	Varsity Assistant Track Coach
Christopher Roche	JV Lacrosse Coach

All aye. Motion carried (6-0).

PER DIEM SUBSTITUTE TEACHERS

MOTION: by Mrs. Watson, seconded by Mr. Dauman, that the Board of Education approve the following Per Diem Substitute Teachers, effective February 25, 2004. Salary is in accordance with the Substitute Teacher compensation policy.

Daniel Fredericks ⁽¹⁾
Helene Holecek

The appointment denoted with ⁽¹⁾ is a conditional appointment and is conditioned upon and subject to criminal clearance from the Commissioner pursuant to the requirements of Project SAVE. This appointment shall immediately terminate upon receipt of notice of denial of clearance by the Commissioner or shall continue with the conditional status removed, if and when full clearance is granted.

All aye. Motion carried (6-0).

ADDITIONAL RESOLUTION FOR BUSINESS MEETING

EXTRACURRICULAR

MOTION: by Mr. Spears, seconded by Mr. Tichy, that the Board of Education approve the extracurricular appointments, as submitted, for the 2003-2004 school year.
Note: A copy of the Extracurricular Activities List is available in the Personnel Office.

All aye. Motion carried (6-0).

OLD BUSINESS:

None.

SUPERINTENDENT'S REPORT:

Mr. Hilburgh invited the public to the following meetings with the Board of Education:

2 nd Budget Meeting	February 26	7:00 p.m.	HS Teachers' Cafeteria
3 rd Budget Meeting	March 11	7:00 p.m.	HS Teachers' Cafeteria
4 th Budget Meeting	March 25	7:00 p.m.	HS Teachers' Cafeteria
Agenda Meeting	March 23	7:30 p.m.	Administration Board Room
Business Meeting	March 30	8:00 p.m.	HS Little Theatre

PRESENTATION OF ITEMS BY BOARD MEMBERS:

None.

OPPORTUNITY FOR THE PUBLIC TO BE HEARD:

Three Kramer Lane parents thanked the Board and Administration for completing all security issues in the Fall, 2003. However, they were very concerned about the traffic situation in the parking lot, especially at dismissal. Mr. Hilburgh thanked the parents for bringing this issue to the Board's attention, and said the safety concerns of all the schools are going to be reviewed. In addition, he will ask Mr. Marchesiello to visit the school at dismissal tomorrow. The Superintendent assured the parents that the district will be proactive, and reminded them that each school has both a site-based team and safety team, to investigate safety concerns.

The question of the possible sale of Borella Field was raised; Mr. Hilburgh said they are still negotiating with the Town of Oyster Bay, and there is nothing to report at this time.

BOARD ENTERED EXECUTIVE SESSION

MOTION by Mr. Tichy, seconded by Mr. Spears, that the Board enters into Executive Session in the Boardroom at the Administration Building to discuss negotiations.

All aye. Motion carried (6-0).

The Board went into Executive Session at 8:25 p.m.

BOARD EXITED EXECUTIVE SESSION

MOTION by Mr. Spears, seconded by Mr. Tichy, that the Board exit Executive Session.

All aye. Motion carried (6-0).

The Board exited Executive Session at 9:10 p.m.

ADJOURNMENT:

MOTION: by Mr. Dauman, seconded by Mrs. Watson, that the Board of Education adjourn the Business Meeting.

All aye. Motion carried (6-0).

The Business Meeting adjourned at 9:15 p.m.

Respectfully submitted,

Marléne Jannotta