

BETHPAGE UNION FREE SCHOOL DISTRICT
Bethpage, New York
BOARD OF EDUCATION
Regular Meeting

October 25, 2011 – 8:00 p.m. – JFK Middle School Auditorium

Mr. Kelly called the meeting to order at approximately 8:00 p.m. and led everyone in the Pledge of Allegiance.

Present: Michael J. Kelly, President; Sandra Watson, Vice-President; Joel S. Dauman; Tom Frost; Anna Israelton; James McGlynn; and Marie Swierkowski

Also Present: Terrence Clark, Superintendent; John DeTommaso, Assistant Superintendent for Instruction & Technology; Caroline Lavelle, Assistant Superintendent for Human Resources; Joseph Marchesiello, Assistant Superintendent for Business; Patricia Hantzidiamantis, Executive Director of Pupil Personnel Services; and Laura Granelli, Esq., of Jspan Schlesinger LLP.

Approximately 30 members of the public were present.

PRESENTATIONS:

- Mr. Clark spoke about how Mr. Schneider has brought to the Middle School, such as the Pep Rally, which began Spirit Week at the Middle School. The children were very excited about the Pep Rally. Mr. Schneider and Mr. Fullerton also ran TGIF at the High School.
- Mr. Clark introduced Mr. Schneider to the public. Mr. Schneider spoke about Board Appreciation Month and as a thank you to the Board of Education Member, the “Eagle’s Voice” led by Ms. Cooper, faculty advisor, sang two songs.
- Mr. Clark also acknowledged Board Appreciation Month. As a thank you, each board member received a photograph book of the 2010-2011 school year highlights.
- The PTA Council presented to the Board Members coffee mugs and letters of appreciation from high school students.
- Mr. Peter Rodriguez of Cullen & Danowski, LLP, the district’s internal auditor, presented his report for the school year ending June 30, 2011. He described the process by which the auditors check the district’s risk controls and how they perform a risk assessment. Mr. Rodriguez reported positively on the District’s audit and stated there were no material weaknesses or controls and no instances of non-compliance. Mr. Clark thanked Mr. Rodriguez for attending this evening’s meeting and also expressed thanks to Mr. Marchesiello and the Business Office staff for their assistance with the District receiving an unqualified report.
- Mr. Marchesiello spoke about the many residents that have come to his office with their current tax bill. He is analyzing the tax bills of the residents and will

APPROVAL OF MINUTES

MOTION by Mrs. Watson, seconded by Mrs. Israelton, that the Board of Education approve the minutes of the Special Meeting held on September 20, 2011.

All aye. Motion carried (7-0).

MOTION by Mrs. Israelton, seconded by Mrs. Watson, that the Board of Education approve the minutes of the Regular Meeting held on September 27, 2011.

All aye. Motion carried (7-0).

ACCEPTANCE OF TREASURER'S REPORT

MOTION by Mr. Dauman, seconded by Mrs. Swierkowski, that the Board accept the Treasurer's Report for the period ending August 31, 2011.

All aye. Motion carried (7-0).

ACCEPTANCE OF WARRANT

MOTION by Mr. Frost, seconded by Mrs. Swierkowski, that the Board accept the warrant for the period ending September 30, 2011.

All aye. Motion carried (7-0).

OPPORTUNITY FOR THE PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY:
Mr. Quaremba inquired as to the process for Change Orders.

SUPERINTENDENT'S RECOMMENDATIONS

MOTION by Mr. Dauman, seconded by Mr. McGlynn, that the Board approve the following personnel actions:

1. Creation of Positions

Title	Effective Date
Senior Typist Clerk – 10 months – CCS	Ratify 9/28/11

2. Abolishment of Position

Title	Effective Date
Senior Stenographer – 10 Months -CCS	Ratify 9/28/11

3. Resignations

CERTIFIED PERSONNEL			
Name	Position	Note	Effective Date
Cristina Pace	P.E.E.R.S. /Circle of Friends Program	CBS Extracurricular Club	Ratify 9/1/11
*Katie Barker	Per Diem Substitute	-	Ratify 10/15/11
*Christina Carrera	Per Diem Substitute	-	10/25/11
NON-CERTIFIED PERSONNEL			
Kathleen Bielo	Typist Clerk PT	-	Ratify 6/25/10
Kathleen Catoggio	School Monitor PT	-	Ratify 10/6/11
Matthew Weinstein	Lifeguard 1 PT	-	Ratify 6/30/03

4. **Appointments**

CERTIFIED PERSONNEL						
Name	Position	Tenure Area	Salary	Probationary Period Dates	Certification Status	
Amanda C. Leek	Teaching Assistant	Teaching Assistant	\$24,047 pro-rated 11/12 Salary Schedule	10/26/11-10/25/14	Pending – Biology 7-12	
Kathy Spears	Teaching Assistant	Teaching Assistant	\$24,047 pro-rated 11/12 Salary Schedule	10/26/11-10/25/14	Pre-Professional Teacher Assistant	
**Joseph Indelicato	Teaching Assistant	Teaching Assistant	\$24,047 pro-rated 11/12 Salary Schedule	10/26/11-10/25/14	Initial – Social Studies 7-12	
NON-CERTIFIED PERSONNEL						
Name	Position	10 or 12 Months	Salary	Probationary Period	Benefits	Effective Date
Theresa Dalton	School Monitor PT	10 Months	\$11.14/hr 11/12 Salary Schedule	-	-	10/26/11
**Kelly Franco	Senior Typist Clerk	10 Months	Step 1 \$32,438 Annual – 11/12 Salary Schedule	26 Weeks	Yes	Pending Fingerprint Clearance
Linda Goldman	School Monitor PT	10 months	\$10.74/hr 11/12 Salary	-	-	10/26/11

			Schedule			
*Robert Willig	Assistant Head Custodian	12 Months	\$47,560 Step 1	26 Weeks	Yes	Pending Civil Service Clearance

5. **Family Medical Leave of Absence**

CERTIFIED PERSONNEL			
Name	Position	Effective Date	Not To Exceed 12 Weeks
Suzanne Rankin	Science Teacher	Ratify 10/3/11	Yes
NON-CERTIFIED PERSONNEL			
None	-	-	-

6. **Child Rearing Leave of Absence**

CERTIFIED PERSONNEL			
Name	Position	Effective Date	Not To Exceed 12 Weeks
None	-	-	-
NON-CERTIFIED PERSONNEL			
None	-	-	-

7. **Corrections**

CERTIFIED PERSONNEL			
Name	Position	Correction	Effective Date of Correction
*Julie Hahn	Elementary-JFK	Correction to Board Action of 8/11/11, Effective Date of Child Rearing Leave is 10/12/22	8/11/11
*Steve Suprenant	Guidance Counselor	Correction to Board Action of 8/11/11, Effective Date of FMLA is 1/17/12	8/11/11
NON-CERTIFIED PERSONNEL			
Marianne Wallitsch	Stenographic Secretary	Correction to Board Action of 9/27/11 Annual Salary should be \$58,283	9/27/11

All aye. Motion carried (7-0).

TENURE RECOMMENDATION

MOTION by Mr. Frost, seconded by Mr. McGlynn that the Board of Education approve the following recommendations for tenure, effective October 28, 2011:

Gina Destefano
Erin Pia

Teaching Assistant
Teaching Assistant

All aye. Motion carried (7-0).

PER DIEM SUBSTITUTE TEACHERS

MOTION by Mrs. Israelton, seconded by Mr. McGlynn, that the Board of Education approve the Per Diem Substitute Teacher appointments, as submitted, for the 2011-2012 school year. Salary is in accordance with the Per Diem Substitute Teacher compensation policy.

All aye. Motion carried (7-0).

EXTRA CURRICULAR/CO-CURRICULAR

MOTION by Mrs. Israelton, seconded by Mr. McGlynn, that the Board of Education approve the extracurricular/co-curricular appointments, as submitted, for the 2011-2012 school year.

Note: A copy of the Extracurricular/Co-Curricular Activities Schedule is available in the Office of Human Resources.

All aye. Motion carried (7-0).

2011-2012 CONTINUING EDUCATION

MOTION by Mr. Dauman, seconded by Mr. McGlynn, that the Board of Education approve the following individuals for the 2011-2012 school year:

- (a) Continuing Education Instructors in the subjects indicated, subject to sufficient enrollment for each class:

Anne Marie Sestak

SAT-English

All aye. Motion carried (7-0).

PSAT 2011-2012 APPOINTMENTS

MOTION by Mr. Dauman, seconded by Mrs. Israelton, that the Board of Education ratify the appointments of the following PSAT workers for the 2011-2012 school year:

Proctors

Jessica Gregoretti

Danielle Lindner

All aye. Motion carried (7-0).

CPSE AND CSE DOCUMENTS

CPSE:	October 4, 2011	October 11, 2011	
CSE:	August 18, 2011	August 24, 2011	September 9, 2011
	September 13, 2011	September 15, 2011	September 19, 2011
	September 20, 2011	September 21, 2011	September 22, 2011
	September 27, 2011	October 13, 2011	

MOTION by Mrs. Swierkowski, seconded by Mrs. Israelton, that the recommendations of the CPSE/CSE for the above dates have been reviewed by the Board of Education, and arrangements will be made for the special educational programs and services and parent notification.

All aye. Motion carried (7-0).

ACCEPT AUDITOR’S REPORTS ON FINANCIAL STATEMENTS

MOTION by Mr. Dauman, seconded by Mrs. Israelton, that the Board of Education accept the Financial Statements and Auditor's Report, Federal Grant Compliance Audit, Extra Classroom Activity Report, and Management Letter for the year ending June 30, 2011, as submitted by Cullen & Danowski, LLP on October 25, 2011.

All aye. Motion carried (7-0).

APPOINTMENT OF CHAIRPERSON FOR THE SPECIAL DISTRICT MEETING

MOTION by Mr. McGlynn, seconded by Mrs. Swierkowski, that Board of Education appoints George Moerler as Chairperson of the Special District Meeting, to be held on November 15, 2011.

All aye. Motion carried (7-0).

SPECIAL EDUCATION AGREEMENT

MOTION by Mr. McGlynn, seconded by Mr. Dauman, that the Board of Education approve the agreement between the Bethpage Union Free School District (District of Location) and the Garden City Public Schools (District of Residence) for the purpose of providing special education services for the period September 1, 2011 to June 30, 2012, for one (1) Garden City student, 7-12 grade, at an estimated NRT rate of \$54,000. The Board further authorizes the Board President to execute said agreement on its behalf.

All aye. Motion carried (7-0).

NYSDCP ROTH CONTRIBUTIONS PARTICIPATION AGREEMENT

MOTION by Mr. Dauman, seconded by Mrs. Watson, WHEREAS, the Bethpage Union Free School District has adopted the Deferred Compensation Plans for Employees of the State of New York and Other participating Jurisdictions (the “Plan”) effective May 15, 2007 for voluntary participation of all eligible employees; and

WHEREAS, the Small Business Jobs Act of 2010 now permits Deferred Compensation Plan participants to make Roth 457 Plan (post-tax) contributions and the “Plan” has been amended to reflect this change in law; and

WHEREAS, the District has the ability to process the required after tax deductions in addition to the regular pre-tax deferrals and corresponding payroll reporting;

NOW, THEREFORE, it is hereby:

RESOLVED, that the Bethpage Union Free School District will offer the Roth Contribution provision to its employees as of October 26, 2011; and it is further

RESOLVED, that the appropriate officials of the Bethpage Union School District are hereby authorized to take such actions as required or necessary to inform the “Plan” of its intent and ability to implement the Plan changes related to the Roth Designated Contributions.

The Board further authorizes the Board President to execute the agreement on their behalf.

All aye. Motion carried (7-0).

CHANGE ORDER

MOTION by Mrs. Swierkowski, seconded by Mrs. Israelton, that the Board of Education approve the following Change Order pertaining to the below-noted project, for decreased/increased cost, as approved by the Architect and Construction Manager:

2009 Capital Improvement Program
SED No.: 28-05-21-03-0-001-028
Change Order No. 1
Contract No. 1 – Toilet Reconstruction
Contractor: ACL Construction Corp.

School	BHS	
Original Contract Sum	\$283,000	
Decrease	(\$10,000)	Deduct allowance included in contract
Increase	\$2,165	Remove existing door frames & install new
Increase	\$4,195	Because of water leak, remove plaster ceiling & install new drop ceiling in basement storage room. Remove ceiling under 1 st floor bathrooms to disconnect waste line and reconnect new. Lay-in acoustical ceilings in custodians' locker room. Install new ceiling light fixtures.
Net Total	Decrease (\$3,640)	

The Board further authorizes the Board President and the Superintendent to execute the Change Order on the Board's behalf.

All aye. Motion carried (7-0).

CHANGE ORDERS

MOTION by Mrs. Watson, seconded by Mr. McGlynn, that the Board of Education approve the following Change Orders pertaining to the below-noted projects, for decreased/increased cost, as approved by the Architect and Construction Manager:

2009 Capital Improvement Program
Contract No. 8 – HVAC Reconstruction
Contractor: JNS Heating Service

Change Orders will deduct an allowance included in the contract documents for unforeseen conditions. The allowance is being returned to the District, in its entirety.

School	BHS	JFK	CBS	CCS	KLS
Change Order No.	4	5	6	7	8
SED No.	28-05-21-03-0-001-034	28-05-21-03-002-029	28-05-21-03-0-003-020	28-05-21-03-0-007-018	28-05-21-03-0-004-016
Original Contract Sum	\$1,221,490	\$1,221,490	\$1,221,490	\$1,221,490	\$1,221,490
Decrease	(\$5,000)	(\$9,000)	(\$12,000)	(\$3,000)	(\$3,000)

The Board further authorizes the Board President and the Superintendent to execute the Change Orders on the Board's behalf.

All aye. Motion carried (7-0).

FLEXIBLE SPENDING ACCOUNT SERVICES AGREEMENT

MOTION by Mrs. Watson, seconded by Mrs. Swierkowski, that the Board of Education accept the 2011-2012 school year Flexible Spending Account Services Agreement with J.J. Stanis and Company, Inc. for third party administrative and other services for the District's employee welfare benefit plans at a rate of \$5 per employee account per month, and further authorizes the Board President to execute the Agreement on its behalf.

All aye. Motion carried (7-0).

DONATION OF REFRIGERATOR

MOTION by Mr. Dauman, seconded by Mrs. Watson, that the Board of Education accept the donation of a refrigerator, valued at \$200.

All aye. Motion carried (7-0).

FIRST READING OF POLICIES

MOTION by Mrs. Watson, seconded by Mrs. Swierkowski, that the Board of Education acknowledge that it has performed its first reading of the following policies:

No. 2510	Orienting New Board Members
No. 2352	Use of Parliamentary Procedure
No. 2250	Committees of the Board
No. 1400	Public Complaints
No. 9140.1	Complaints and Grievances
No. 5030	Complaints and Grievances by Students
No. 9560	Soliciting Funds from School Personnel
No. 1500	Community Use of School Facilities
No. 8330	Use of School-Owned Materials and Equipment
No. 8240	Operation of Motor-Driven Vehicles on District Property
No. 8630	Confidentiality of Computerized Information
No. 8134	Emergency Closings and Delayed Openings
No. 9420	Evaluation of the Superintendent and Other Administrative Staff
No. 2240	Superintendent – Board of Education Relations
No. 8332	Use of District Cell Phones
No. 8334	Use of District Credit Cards
No. 9170	Meals and Refreshments
No. 8700	Insurance
No. 6640	Inventories
No. 8110	Facilities: Inspection, Operation and Maintenance
No. 8123	Hazardous Waste and Handling of Toxic Substances by

	Employees
No. 1530	Smoking/Tobacco Use
No. 8800	Energy/Water Conservation and Recycling of Solid Waste
No. 8500	School Food Service Program (Lunch and Breakfast)
No. 8111	Safety and Security
No. 8123	Exposure Control Program
No. 8123.1	Communicable Diseases
No. 8900	Transportation Program
No. 8416	Use of Buses by Community Groups
No. 8414	School Bus Safety Program
No. 8414.1	Qualifications of Bus Drivers
No. 8414.5	Drug and Alcohol Testing for School Bus Drivers and Other Safety Sensitive Employees
No. 2160	Code of Ethics for All District Personnel
No. 9420	Evaluation of Personnel
No. 9310	Health Examinations
No. 9610	Alcohol, Drugs and Other Substances (School Personnel)
No. 9320	Drug-Free Workplace
No. 9260	Conditional Appointment and Emergency Conditional Appointment
	Student Safety
No. 9650	Disciplining of a Tenured Teacher or Certified Personnel
No. 9660	Staff: Separation
No. 9210.1	Temporary Personnel
No. 9240	Employment of Clerical Staff and Teacher Aides
No. 9160	Employee Personnel Records and Release of Information
No. 9800	Negotiations
No. 9520.4	Jury Duty
No. 8630	Staff Use of Computerized Information Resources
No. 8720	Defense and Indemnification of Board Members and Employees
No. 9520.5	Leaves of Absence
No. 9520.2	Family and Medical Leave Act
No. 9340	Employee Assistance Program
No. 4750	Student Promotion and Retention
No. 1925	Provision of Interpreter Services to Parents Who Are Hearing Impaired
No. 5695	Student Use of Cell Phones and Other Electronic Devices
No. 5205	Extracurricular and Interscholastic Athletic Activities Eligibility and Participation
No. 5220	Student Expression in School Sponsored Activities
No. 5280.1	Concussion Policy
No. 5800	Scholarships
No. 4321.1	Least Restrictive Environment
No. 4321.14	Appointment and Training of CSE and CPSE Members
No. 4321.8	Impartial Hearing Officer

No. 4321.4	Independent Educational Evaluations
No. 4200	Curriculum Development. Resources and Evaluation
No. 8110	Safety Conditions and Programs
No. 4315.1	AIDS Instruction
No. 8130	Emergency Planning
No. 8132, 8133, 8414	Fire Drills, Bomb Threats and Bus Emergency Drills
No. 4513	Selection of Library and Audiovisual Materials
No. 1420	Objection to Instructional Materials
No. 8650	Use of Copyrighted Materials

All aye. Motion carried (7-0).

ABOLISHMENT OF POLICIES

MOTION by Mrs. Israelton, seconded by Mr. McGlynn, that the Board of Education abolish the policies as submitted.

All aye. Motion carried (7-0).

CHANGE ORDERS

MOTION by Mrs. Swierkowski, seconded by Mr. McGlynn, that the Board of Education approve the following Change Orders pertaining to the below-noted projects, for decreased/increased cost, as approved by the Architect and Construction Manager:

2009 Capital Improvement Program
Contract No. 9 – Electrical Reconstruction
Contractor: Palace Electrical

Change Order No. & School	1 Bethpage HS	
SED No.	28-05-21-03-0-001-034	
Original Contract Sum	\$653,000.00	
Increase	\$1,025.00	Extend all conduits & wiring to new location of condensate pump
Increase	\$1,250.00	Disconnect wiring from breaker where 3-pole spare breaker had 3 110v circuits tied to it. Extend the 3 circuits from crawl space to new panel in Server Room & tie-in at new panel.
Decrease	(\$17,500.00)	Deduct allowance included in contract
Net Total	Decrease (\$15,225.00)	

Change Order No. & School	2 JFK Middle School	
SED No.	28-05-21-03-0-002-029	
Original	\$653,000.00	

Contract Sum		
Increase	\$8,100.00	Wiring & installing new light fixtures in Auditorium
Increase	\$2,475.00	Install (2) 110v 20 amp circuits & outlets for water coolers. Install (2) 110 v 20 amp circuits for door operator
Increase	\$350.00	Remove outlet in way of UV unit & remove conduit and wiring
Decrease	(\$18,500.00)	Deduct allowance included in contract
Net Total	Decrease (\$7,575.00)	

Change Order No. & School	3 Central Blvd. ES	
SED No.	28-05-21-03-0-003-020	
Original Contract Sum	\$653,000.00	
Increase	\$750.00	Install (2) protective lockable boxes for phones in gym
Increase	\$1,200.00	Relocate PA infrared sensor, I-Pod & Plug-in port in gym
Increase	\$2,560.00	Change wiring for bleachers from 220v single phase to three phase wiring
Increase	\$1,170.00	Relocate panel from equipment room to custodial closet
Increase	\$6,340.00	Add additional wall phones, including wiring, raceway boxes & programming.
Increase	\$660.00	Relocate PA handset & wiring in 2nd floor Library. Add PA wiring and handset in Psychologist Office.
Decrease	(\$20,000.00)	Deduct allowance included in contract
Net Total	Decrease (\$7,320.00)	

Change Order No. & School	4 Kramer Lane ES	
SED No.	28-05-21-03-0-004-016	
Original Contract Sum	\$653,000.00	
Decrease	(\$5,000.00)	Deduct allowance included in contract
Net Total	Decrease (\$5,000.00)	

Change Order No. & School	5 Charles Campagne ES	
SED No.	28-05-21-03-0-007-018	
Original Contract Sum	\$653,000.00	
Decrease	(\$5,000.00)	Deduct allowance included in contract
Net Total	Decrease (\$5,000.00)	

The Board further authorizes the Board President and the Superintendent to execute the Change Orders on the Board's behalf.

All aye. Motion carried (7-0).

OLD BUSINESS: None

SUPERINTENDENT'S REPORT

- Mr. Clark thanked Mr. Schneider and Mr. Fullerton for participating in the activities for the homecoming parade as well as for the Pep Rally at JFK. The High School Football team was victorious and the students had phenomenal spirit and had a wonderful time at the Pep Rally.
- Approximately 370 students attended the second TGIF Night at BHS. The students participated in karaoke, ping pong, swimming and other activities.
- Mr. Clark mentioned Sportime in Bethpage would also like to have a TGIF type of evening for the students as well. They will charge \$10 per student and it will only be open to Bethpage students and will not conflict with our TGIF nights. They have activities such as rock climbing, basketball and volleyball, etc. Mr. Clark will stop by on that evening.
- Mr. Clark went to Caumsett with the Middle School students and noted that the students loved it.
- Safe Halloween will be this Friday at the BHS. The PTA does a wonderful job. Last year 1500 students attended.
- Mr. DeTommaso is busy working on Parent Academy, which is being held on Thursday, November 3rd. There will be 14 workshops for parents to choose from. Parents may e-mail in their application or mail in the form. Registration is 6:30 PM and the workshops begin at 7:00 PM. Mrs. Anna Israelton is conducting the Wellness workshop.
- Read to Achieve is scheduled for November 22nd at BHS. Grade 3 students will come to the High School and will team up with high school students. The high school students during the course of the year go to the elementary schools and visit with the 3rd grade students.
- The Capital Reserve Fund Expenditure Vote is scheduled for November 15, 2011. Mr. Clark urged everyone to come out to vote. The monies to be expended are for building upgrades, such as installing a new boiler at CBS, BHS locker rooms to be refurbished, HVAC work in all five buildings, installation of wrestling room ventilation at BHS, replacement of existing hardware on doors with push/pull mechanisms and security improvements district wide. The hours for voting are 12:00 Noon to 9:00 PM.
- Mr. Clark was sad to report several arrests for possession of heroin in the Bethpage area. The school district takes very seriously our Character Education Programs and Drug Awareness Programs that we have here throughout the school year.
- Next Board of Education Meetings are November 22nd and November 29th at Kramer Lane School.

PRESENTATION OF ITEMS BY BOARD MEMBER: None.

OPPORTUNITY FOR THE PUBLIC TO BE HEARD: One member asked about the worksheet that Joseph Marchesiello referred to when figuring out the taxes. She wanted to know if it was available to the public.

ADJOURNMENT

MOTION by Mr. Dauman, seconded by Mr. McGlynn, that the Board adjourn the Regular Meeting.

All aye. Motion carried (7-0).

The Board adjourned the Regular Meeting at 9:00 PM.

Respectfully submitted,

Elena Becker
District Clerk